

**DODGE COUNTY
AUDIT COMMITTEE MEETING
127 E. OAK STREET
COUNTY BOARD ROOM, 4TH FLOOR, ADMINISTRATION BUILDING
JUNEAU, WI 53039
August 11, 2016**

By roll call, members present: Hilbert, Nickel and Stousland. Also present was Mary Muskovitz, Administrative Assistant; Makenzie Drays, Sr.Accountant, Finance Department

Members absent: Bennett

Meeting called to order at 8:00 a.m. by Chairman Nickel

Muskovitz certified the public notice given for this meeting complies with the requirements of Wisconsin's open meetings law.

Public Comment: None

Motion by Stousland, seconded by Hilbert to approve the minutes of July 28, 2016. Motion carried.

Committee member reports: None

- Old Business:
1. An explanation of the Inmate Welfare account was presented in e-mail from Pam Grosskopf. The Powersports invoice on the US Bank card was for purchase of a new weed eater.
 2. Business Units will now be shown on the Employee Mileage Report
 3. A blank Expense Sheet was distributed to the members.

Drays lead the review of the July US Bank Purchase Card random audit of Department Head purchases. Committee members picked a random sampling of card holders were shown a list of the purchases and the backup for the selected purchases .There were questions on Sheila Drays for what was purchased through Pay Pal and Alyssa Schultz on the Kalahari stay.

Motion by Stousland, seconded by Hilbert to allow payment of Clearview vouchers Batch #189644 in the sum of \$42,356.91 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Hilbert, seconded by Stousland to accept the payment of Employee Expenses on Payroll check dated 07/29/2016 for \$5,577.16 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Stousland, seconded by Hilbert to allow payment of vouchers in Batch #189598 for \$65,611.11 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

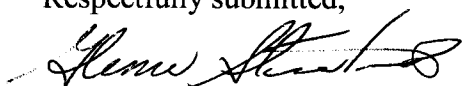
Motion by Hilbert, seconded by Stousland to accept the payment of Miscellaneous vouchers paid in the

Amount of \$16,599.08 for Batches #189321 and 189442 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

The next regular meeting of the Audit Committee is scheduled for August 25, 2016 at 8:00 a.m. in Room 4A

Motion by Stousland, seconded by Hilbert to adjourn. Motion carried. Meeting adjourned at 8:21 a.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Glenn Stousland", written in dark ink.

Secretary

Glenn Stousland

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.